

Menomonie Police and Fire Commission

Minutes for July 20, 2011

Call to Order:

Meeting was called to order at 1:00 PM by President Sandfort. Present at the meeting were Commissioners; Ley Peterson, Pierce, and Mangin. Also present was Fire Chief Baus.

Approval of Minutes:

The minutes of the June 15, 2011 meeting were approved. The motion was made by Peterson and seconded by Ley. Motion carried.

Old Business: none

New Business:

Chief Baus presented a "Code of Conduct Rules and Policy Procedures" manual. The Commission acknowledged the 22 Code of Conduct Rules and Policy Procedures and accepted the manual as presented. It will be placed in the Commission manual as Item number 6 at the end of the Commission manual.

Chief Baus and his fire team are in the process of completing revised "Mission Statement and Rules of Ethical Statements", which will be presented to the Commission at a later date.

Closed Session:

Motion was made to move into closed session by Peterson and seconded by Pierce. Motion carried.

Motion was made to move out of closed session by Pierce and seconded by Mangin. Motion carried.

Open session:

President Sandfort directed Chief Baus to issue a letter of termination to Michael Dopkins due to his failure to comply with residency requirements in compliance with letter dated 4/20/11. The date of compliance was 7/16/11. Removal/retention will be determined at a hearing to be held on August 10, 2011.

President Sandfort will contact 3 remaining Police Chief candidates to interview on a date to be determined at the August 10, 2011 meeting. He has the approval of the Commission to contact

Southworth Associates to do preliminary background checks on the three remaining candidates. An extensive check will occur after the interview process is complete.

Motion was made to Ley and seconded by Peterson to adjourn. Motion carried. Time was 3:35 PM.

Next meeting is scheduled for 8/10/11.

Respectfully submitted:

Jan Pierce